



Back Bay Science Center (BBSC)

Guidelines for Facility Use Requests

- The maximum number of people allowed in Teaching Lab A or B is 40 at any one time. If the entire Teaching Lab is being used (w/o the divider in place) the maximum number of people allowed is 100.
- The maximum number of people allowed in the outside amphitheater is 75 (between the dates of 9/16-3/14) OR 40 (between the dates of 3/15-9/15 due to bird nesting season).
- There is strictly no beach or dock access to anyone in the event, unless written permission (approved prior to event) has been issued from the California Department of Fish and Wildlife. All children 12 & under must have a life vest on at all times while on the dock/ramp or in ANY water vessel. In order to use the dock, a Dock Guidelines agreement must be completed and on file with the BBSC Education Program Coordinator.
- A maximum of 45 vehicles are allowed to park in the BBSC parking lot. All vehicles are required to park in *designated parking stalls* ONLY. Handicap stalls are to be used only by vehicles with a valid permit. All overflow parking is along Back Bay Drive (first come, first serve). There is NO parking behind the Science Center, in unloading areas, or any undesignated spaces.
- The group approved to hold the event is responsible for all clean-up, preventing general public access (anyone not participating in event), monitoring the front gate if/when manually opened, keeping visitors on trails and out of restricted areas, monitoring visitors at touch tanks, and following all Ecological Reserve rules.
- Dogs are only allowed onsite if they are on a 6ft. leash, only on trails, and only September 16th-March 14th (which is outside of the breeding season). Otherwise the trails are closed to dogs March 15th-September 15th. No animals are allowed inside any of the buildings, unless they are official guide/service animals.
- No alcoholic beverages are allowed at anytime on a State Ecological Reserve, which includes ALL of Shellmaker Island facilities (UCI crew area, the docks, BBSC).
- No open fires are allowed anywhere on the Reserve.
- The BBQ's can be used, with special advanced permission, and must be a minimum of 5ft. away from vegetation or structures.
- Special review and consideration will be required if the requested date(s) fall within the bird breeding season (March 15 thru September 15).
- The party requesting the event must be affiliated with the Back Bay Science Center and/or the Back Bay, and the topic of the event must connect to the BBSC mission.
- **For-Profit or Fund-Raising Uses:** Section 6, Article XVI of the California Constitution prohibits any person, entity, or organization from holding, sponsoring, leading, or otherwise conducting a recreational, educational, or other activity occurring wholly or partially within or on any department land for profit or fund raising w/o adequate compensation for the commercial use of state resources. Unless an event is sponsored or co-sponsored by the Department, the Regional Manager shall charge a guaranteed minimum fee or percentage of the gross profits as a condition of issuing a special use permit that authorizes for-profit or fund-raising activities on department lands.

